2.10 Social Media Policy

1 Purpose

Use of social media like Facebook, Instagram, X, YouTube etc. is a part of everyday life for many of our employees today. Even if these channels are useful, it is up to everyone to use it with care and sense, both in personal way to protect private information, as well as professionally.

This document contains official guidelines for how our employees should use social media.

2 Scope

This policy applies to all employees in companies managed by Olympic, including subsidiaries (hereinafter called company). hired staff and others granted access to company information, in or outside the company's office locations and vessels.

3 Statement, principles & commitments

Use of Social Media
It is not allowed to use the company's IT or network resources to publish in any external media detailed information of vessel operation, movement, colleagues, or express any opinion of negative competitive or reputational significance for the company. Social media like Facebook, web discussion forum etc. are considered as external communication channels. Updating personal information, general geographic location, etc. is within acceptable use.

Official social media posts about Olympic activities may only be issued by designated personnel and require appropriate approval and consent prior to publication as needed.

Use of Social Media in the workplace and during working hours
The use of social media during working hours is for professional use only. Occasional limited use for personal reasons is nevertheless tolerated. For offshore personnel, the use of social media for personal reasons is allowed but shall be limited to break times.

Responsibility
You are personally responsible for the content you post on blogs, social networks, comment fields in online newspapers or other user-generated media. Remember that what you post will be accessible for a long time to come.

Identity
As an employee, you are an ambassador for the company. If you have your own website or blog i.e. where the content can be tied to your position in or the interest of the company, please enter a phrase like this "the content and opinions of this blog is my own, and not necessarily the same as my employer".

Duty of Loyalty
Remember that the general duty of loyalty applies also using social media, both related to work issues and private use.

Confidentiality And Privacy
Employees have freedom of expression and are encouraged to share news and photos that are favorable to the company, provided that the privacy of colleagues, customers, partners, and other third parties is always respected.

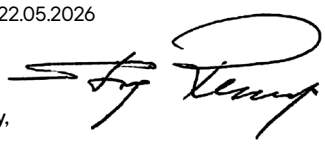
Information intended for internal use shall not be shared. Photos, videos, or other content identifying individuals shall not be published without appropriate consent. If you are in doubt, consult your nearest manager before publishing.

Information received from customers, suppliers, or collaborators may be subject to confidentiality obligations. If there is any uncertainty, do not publish.

Social Media In Crisis
In a situation of emergency or major incident it is by no exception the designated ERT team member who has the responsibility for communication in social media channels. In case of emergency situations, no messages shall be sent or posted to third parties unless approved by ERT team. A designated ERP team member is responsible for media contact during any emergency or major incident.

Other
If you recognize you have made mistakes, be the first to correct it. Respect the law of copyright. Before you post anything be 100% sure that the situation/ operation/ environment is in accordance with the company's rules of QHSE.

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Stig Remøy,
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